

INPUT TO TRAVEL POLICY

PREPARATION, PROPOSAL

Initial contact made—referred to WSO International Department coordinator

1. Coordinator identifies needs for visitation
2. Coordinator develops statement of aims and objectives for upcoming visitation
3. WSB or other appropriate body establishes the priority of the visit
4. Appropriate representatives short-listed, noting financial factors related to each selection, and, where applicable, noting possible savings from using local or nearby trusted servants
5. After a detailed proposal has been circulated to all WSB members, the WSB either authorizes, rejects, or postpones the visit
6. Actual visitation carried out
7. Report written
8. Report, with recommendations, presented to WSB
9. Staff summarizes report for distribution to WSC participants

Background of N.A. community visited—describe when preparing visitation proposal, and/or when preparing report after trip

1. Previous correspondence with world services (to whom?, from whom?)
2. Has/did N.A. in this community emerge from A.A., C.A., O.A. or some other self-help group?
3. Has/did this N.A. community emerge from a professionally-assisted institution or agency, or from the work of an individual professional?
4. Were/are there any key/dominant leaders in this N.A. community? Outline positive as well as negative factors.
5. Are there any foreseeable problems with the leadership? (E.g. strong affiliation with other fellowships, agencies, etc.)
6. How long has this community been operating under the N.A. name? How long has this community been operating in accordance with established N.A. principles (steps, traditions, structure, literature, etc.)?
7. What is the average clean time? (Give clean time percentages communitywide, if possible--e.g. 60% under 12 months, 10% over five years, etc.)
8. Is there a service structure currently set up? If so, how long has it been operating? What is its current status?

0409

9. Brief history of world service liaisons to date. Tie in with #1 above.
10. Does this N.A. community participate at WSC? If no, please list reasons--e.g. financial, no service structure yet, etc.

REPORT

1. State the needs originally defined by the WSO International Department coordinator.
2. Was the trip proposal processed through normal channels? If not, describe.
3. Was the trip authorized by the WSB? If not, by whom?
4. In your opinion, were the needs identified in the visitation proposal consistent with what you actually found upon arrival? If not, describe.
5. Name the world service participants who travelled with you.
6. Who among your party were funded by world services? (E.g., what individual by what service board or committee?)
7. What extra information do you feel needs to be reported that was not originally outlined under identified needs?

Aims and objectives

1. Do you feel you fulfilled your aims and objectives?
2. Please give a brief summary of how you/your team approached your visitation aims and objectives.

GENERAL "DEBRIEFING" QUESTIONS

1. How the local N.A. community received you/your team.
2. Did any conflicts arise? How were they resolved?
3. Generally speaking, how is world services perceived by the community you visited?
4. Among leaders who are *not* supportive of world services, what is the perception?
5. What does the community expect or request from world services?
6. What is your perception of the socio-economic situation of this N.A. community and its capacity to actively convey the message via normal means (e.g. purchase of literature, tapes, WSC participation, other participation in the worldwide fellowship)?
7. The percentages of men/women. H&I, P.I. involvement in this community.
8. Treatment centers/agencies attitude towards N.A. Are there many treatment centers/agencies within the same geographic zone as this N.A. community?

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9. Main language spoken. Are there bilingual meetings operating? Can you see any potential problems such as cultural differences within this community?
10. Translation activity, if any, and status.
11. Are there any neighboring regions or N.A. communities that can be helpful with networking, workshops, etc.?
12. Does this community have an office or central literature distribution point?
13. Legal status of N.A. within the community (e.g. registration with government, health department, etc.).
14. Are all relevant committees hooked up to WSO service departments? Do they receive the normal fellowship periodicals (*Fellowship Report*, *Newsline*, *Meeting by Mail*, *N.A. Way*, *P.I. News*, *Reaching Out*)?
15. Are the groups in this community on the world service mailing list? Are their meetings listed in the world directory?
16. Make sure the local N.A. community is invited to submit a status report themselves if the situation warrants.
17. Have they a phonline? P.O. box?

0471

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

ADMINISTRATIVE COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	4,320.00	1,740.30	457.00	2,579.70	
WSC MEETING LODGING	2,160.00	726.03	726.03	1,433.97	
WSC MEETING MEALS	1,200.00	208.55	73.00	991.45	
SUBTOTAL	7,680.00	2,674.88	1,256.03	5,005.12	
WORLD CONVENTION TRAVEL	360.00			360.00	
WORLD CONVENTION LODGING	225.00			225.00	
WORLD CONVENTION MEALS	125.00			125.00	
SUBTOTAL	710.00	0.00	0.00	710.00	
U.S. REGIONAL CONVENTION TRAVEL	1,080.00			1,080.00	
U.S. REGIONAL CONVENTION LODGING	270.00			270.00	
U.S. REGIONAL CONVENTION MEALS	150.00			150.00	
SUBTOTAL	1,500.00	0.00	0.00	1,500.00	
INTERNATIONAL REGIONAL CONVENTION TRAVEL	1,800.00			1,800.00	
INTERNATIONAL REGIONAL CONVENTION LODGING	360.00			360.00	
INTERNATIONAL REGIONAL CONVENTION MEALS	200.00			200.00	
SUBTOTAL	2,360.00	0.00	0.00	2,360.00	
CANADIAN SERVICE CONFERENCE TRAVEL	360.00			360.00	
CANADIAN SERVICE CONFERENCE LODGING	135.00			135.00	
CANADIAN SERVICE CONFERENCE MEALS	75.00			75.00	
SUBTOTAL	570.00	0.00	0.00	570.00	
CAR WORKSHOP TRAVEL	720.00			720.00	
CAR WORKSHOP LODGING	180.00			180.00	
CAR WORKSHOP MEALS	100.00			100.00	
SUBTOTAL	1,000.00	0.00	0.00	1,000.00	

ADMINISTRATIVE COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
EUROPEAN SERVICE CONFERENCE TRAVEL	1,100.00	1,523.00	1,123.00	(423.00)	
EUROPEAN SERVICE CONFERENCE LODGING	630.00	115.00	115.00	515.00	
EUROPEAN SERVICE CONFERENCE MEALS	350.00			350.00	
SUBTOTAL	2,080.00	1,638.00	1,238.00	442.00	
INTERNATIONAL TRAVEL TRAVEL	3,300.00			3,300.00	
INTERNATIONAL TRAVEL LODGING	1,890.00			1,890.00	
INTERNATIONAL TRAVEL MEALS	1,050.00			1,050.00	
SUBTOTAL	6,240.00	0.00	0.00	6,240.00	
WSO BOARD MEETING TRAVEL	1,800.00	191.00	191.00	1,609.00	
WSO BOARD MEETING LODGING	675.00	124.32	124.32	550.68	
WSO BOARD MEETING MEALS	375.00	55.20	47.70	319.80	
SUBTOTAL	2,850.00	370.52	363.02	2,479.48	
BOT MEETING TRAVEL	1,440.00	75.00		1,365.00	
BOT MEETING LODGING	540.00			540.00	
BOT MEETING MEALS	300.00	65.75		234.25	
SUBTOTAL	2,280.00	140.75	0.00	2,139.25	
JAC MEETING TRAVEL	2,880.00	266.50		2,613.50	
JAC MEETING LODGING	1,080.00	407.68		672.32	
JAC MEETING MEALS	600.00	188.07		411.93	
SUBTOTAL	4,560.00	862.25	0.00	3,697.75	
WSO CONSULTATION TRAVEL	1,440.00	37.50		1,402.50	
WSO CONSULTATION LODGING	360.00			360.00	
WSO CONSULTATION MEALS	200.00	25.00		175.00	
SUBTOTAL	2,000.00	62.50	0.00	1,937.50	

Monthly Expenditure Summary

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ITEM	ADMINISTRATIVE COMMITTEE			AMOUNT REMAINING	NOTES
	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH		
BOT TRADITIONS AD HOC MEETING TRAVEL	720.00			720.00	
BOT TRADITIONS AD HOC MEETING LODGING	270.00			270.00	
BOT TRADITIONS AD HOC MEETING MEALS	150.00			150.00	
SUBTOTAL	1,140.00	0.00	0.00	1,140.00	
WSCLC STEPS AD HOC MEETING TRAVEL	720.00			720.00	
WSCLC STEPS AD HOC MEETING LODGING	180.00			180.00	
WSCLC STEPS AD HOC MEETING MEALS	100.00			100.00	
SUBTOTAL	1,000.00	0.00	0.00	1,000.00	
LITERATURE COMMITTEE MEETING TRAVEL	360.00			360.00	
LITERATURE COMMITTEE MEETING LODGING	90.00			90.00	
LITERATURE COMMITTEE MEETING MEALS	50.00			50.00	
SUBTOTAL	500.00	0.00	0.00	500.00	
ADMINISTRATIVE EXPENSE: PHONE	4,000.00	1,107.76	360.40	2,892.24	
ADMINISTRATIVE EXPENSE: COPIES, POSTAGE, ETC	3,030.00	527.52	120.00	2,502.48	
SUBTOTAL	7,030.00	1,635.28	480.40	5,394.72	
FELLOWSHIP AND AGENDA REPORTS	7,000.00			7,000.00	
SUBTOTAL	7,000.00	0.00	0.00	7,000.00	
WSC MEETING: MEETING SPACE	6,000.00	3,910.83	3,910.83	2,089.17	
WSC MEETING: COPIES	4,500.00	1,029.11	1,029.11	3,470.89	
WSC MEETING: SUPPLIES	800.00			800.00	
WSC MEETING: PARLIAMENTARIAN	1,000.00			1,000.00	
WSC MEETING: TRANSLATIONS	15,000.00			15,000.00	
SUBTOTAL	27,300.00	4,939.94	4,939.94	22,360.06	
TOTAL ADMINISTRATIVE COMMITTEE	77,800.00	12,324.12	8,277.39	65,475.88	
PERCENT OF ADMINISTRATIVE COMMITTEE BUDGET		15.84%	10.64%		
PERCENT OF INCOME TO DATE		21.85%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

ADMINISTRATIVE COMMITTEE
DISCRETIONARY

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
AD HOC COMMITTEE ON ISOLATED GROUPS:					
WSC MEETING TRAVEL	1,080.00	321.00	321.00	759.00	
WSC MEETING LODGING	540.00	170.83	170.83	369.17	
WSC MEETING MEALS	600.00	75.00		525.00	
SUBTOTAL	2,220.00	566.83	491.83	1,653.17	
JAC MEETING TRAVEL	720.00			720.00	
JAC MEETING LODGING	180.00	97.44		82.56	
JAC MEETING MEALS	100.00	73.50		26.50	
SUBTOTAL	1,000.00	170.94	0.00	829.06	
ADMINISTRATIVE EXPENSE	1,000.00	1.82	1.82	998.18	
SUBTOTAL	1,000.00	1.82	1.82	998.18	
DISCRETIONARY EXPENSE	1,280.00	150.00	150.00	1,130.00	Ad hoc meals; 9/7/90
SUBTOTAL	1,280.00	150.00	150.00	1,130.00	
TOTAL ADMINISTRATIVE COMMITTEE DISCRETIONARY	5,500.00	889.59	643.65	4,610.41	
PERCENT OF ADMINISTRATIVE COMMITTEE DISCRETIONARY BUDGET		16.17%	11.70%		
PERCENT OF INCOME TO DATE		1.58%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

BOARD OF TRUSTEES

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
BOT MEETING TRAVEL	27,520.00	3,035.00	1,720.50	24,485.00	
BOT MEETING LODGING	8,100.00	2,323.64	1,223.04	5,776.36	
BOT MEETING MEALS	4,500.00	992.06	534.26	3,507.94	
SUBTOTAL	40,120.00	6,350.70	3,477.80	33,769.30	
WSC MEETING TRAVEL	8,320.00	2,616.75	658.75	5,703.25	
WSC MEETING LODGING	4,590.00	1,323.89	1,195.79	3,266.11	
WSC MEETING MEALS	2,550.00	536.58	158.00	2,013.42	
SUBTOTAL	15,460.00	4,477.22	2,012.54	10,982.78	
WORLD CONVENTION TRAVEL	360.00			360.00	
WORLD CONVENTION LODGING	180.00			180.00	
WORLD CONVENTION MEALS	100.00			100.00	
SUBTOTAL	640.00	0.00	0.00	640.00	
U.S. REGIONAL CONVENTION TRAVEL	1,080.00			1,080.00	
U.S. REGIONAL CONVENTION LODGING	270.00			270.00	
U.S. REGIONAL CONVENTION MEALS	225.00			225.00	
SUBTOTAL	1,575.00	0.00	0.00	1,575.00	
INTERNATIONAL REGIONAL CONVENTION TRAVEL	2,900.00			2,900.00	
INTERNATIONAL REGIONAL CONVENTION LODGING	1,125.00			1,125.00	
INTERNATIONAL REGIONAL CONVENTION MEALS	675.00			675.00	
SUBTOTAL	4,700.00	0.00	0.00	4,700.00	
CANADIAN SERVICE CONFERENCE TRAVEL	360.00			360.00	
CANADIAN SERVICE CONFERENCE LODGING	270.00			270.00	
CANADIAN SERVICE CONFERENCE MEALS	200.00			200.00	
SUBTOTAL	830.00	0.00	0.00	830.00	

BOARD OF TRUSTEES

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
CAR WORKSHOP TRAVEL	720.00			720.00	
CAR WORKSHOP LODGING	180.00			180.00	
CAR WORKSHOP MEALS	150.00			150.00	
SUBTOTAL	1,050.00	0.00	0.00	1,050.00	
EUROPEAN SERVICE CONFERENCE TRAVEL	1,100.00			1,100.00	
EUROPEAN SERVICE CONFERENCE LODGING	630.00			630.00	
EUROPEAN SERVICE CONFERENCE MEALS	350.00			350.00	
SUBTOTAL	2,080.00	0.00	0.00	2,080.00	
INTERNATIONAL TRAVEL TRAVEL	3,300.00	1,674.00		1,626.00	
INTERNATIONAL TRAVEL LODGING	1,890.00			1,890.00	
INTERNATIONAL TRAVEL MEALS	1,050.00	750.00		300.00	
SUBTOTAL	6,240.00	2,424.00	0.00	3,816.00	
TRADITIONS AD HOC COMMITTEE TRAVEL	28,800.00	3,464.75	2,339.75	25,335.25	
TRADITIONS AD HOC COMMITTEE LODGING	16,200.00	893.20	348.32	15,306.80	
TRADITIONS AD HOC COMMITTEE MEALS	9,000.00	675.15	371.65	8,324.85	
SUBTOTAL	54,000.00	5,033.10	3,059.72	48,966.90	
WSO BOARD MEETING TRAVEL	1,800.00			1,800.00	
WSO BOARD MEETING LODGING	450.00			450.00	
WSO BOARD MEETING MEALS	375.00			375.00	
SUBTOTAL	2,625.00	0.00	0.00	2,625.00	
JAC MEETING TRAVEL	1,440.00	644.00		796.00	
JAC MEETING LODGING	360.00	162.40		197.60	
JAC MEETING MEALS	300.00	103.00		197.00	
SUBTOTAL	2,100.00	909.40	0.00	1,190.60	

BOARD OF TRUSTEES

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSO CONSULTATION TRAVEL	720.00	4.00		716.00	
WSO CONSULTATION LODGING	180.00			180.00	
WSO CONSULTATION MEALS	100.00	25.00		75.00	
SUBTOTAL	1,000.00	29.00	0.00	971.00	
ADMINISTRATIVE EXPENSE	7,980.00	329.09	114.60	7,650.91	
SUBTOTAL	7,980.00	329.09	114.60	7,650.91	
TOTAL BOARD OF TRUSTEES	140,400.00	19,552.51	8,664.66	120,847.49	
PERCENT OF BOARD OF TRUSTEES BUDGET		13.93%	6.17%		
PERCENT OF INCOME TO DATE		34.67%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

HOSPITALS AND INSTITUTIONS COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	2,160.00	192.00		2,160.00	
WSC MEETING LODGING	1,080.00	213.55	213.55	1,080.00	
WSC MEETING MEALS	600.00	70.45		600.00	
SUBTOTAL	3,840.00	476.00	213.55	3,840.00	
JAC MEETING TRAVEL	1,440.00	842.80		1,440.00	
JAC MEETING LODGING	360.00	194.88		360.00	
JAC MEETING MEALS	200.00	58.00		200.00	
SUBTOTAL	2,000.00	1,095.68	0.00	2,000.00	
WSO/BOT CONSULTATION TRAVEL	1,440.00	555.00		1,440.00	
WSO/BOT CONSULTATION LODGING	360.00	220.00		360.00	
WSO/BOT CONSULTATION MEALS	200.00			200.00	
SUBTOTAL	2,000.00	775.00	0.00	2,000.00	
REGIONAL WORKSHOP TRAVEL	5,040.00	871.50	(198.00)	5,040.00	
REGIONAL WORKSHOP LODGING	1,260.00			1,260.00	
REGIONAL WORKSHOP MEALS	700.00	8.00		700.00	
SUBTOTAL	7,000.00	879.50	(198.00)	7,000.00	
LITERATURE STOCKPILE	6,000.00	669.29		6,000.00	
SUBTOTAL	6,000.00	669.29	0.00	6,000.00	
REACHING OUT	12,360.00	2,376.07		12,360.00	
SUBTOTAL	12,360.00	2,376.07	0.00	12,360.00	
ADMINISTRATIVE EXPENSE	5,000.00	190.98		5,000.00	
SUBTOTAL	5,000.00	190.98	0.00	5,000.00	

HOSPITALS AND INSTITUTIONS COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
TOTAL HOSPITALS AND INSTITUTIONS COMMITTEE	38,200.00	6,527.52	15.55	31,737.48	
PERCENT OF HOSPITALS AND INSTITUTIONS COMMITTEE BUDGET		16.92%	0.04%		
PERCENT OF INCOME TO DATE		11.46%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

LITERATURE COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	2,160.00	1,626.50	1,626.50	533.50	
WSC MEETING LODGING	1,080.00	854.16	854.16	225.84	
WSC MEETING MEALS	600.00	198.76	198.76	401.24	
SUBTOTAL	3,840.00	2,679.42	2,679.42	1,160.58	
JAC MEETING TRAVEL	1,440.00	792.00		648.00	
JAC MEETING LODGING	540.00	194.88		345.12	
JAC MEETING MEALS	300.00	113.02		186.98	
SUBTOTAL	2,280.00	1,099.90	0.00	1,180.10	
WSO/BOT CONSULTATION TRAVEL	720.00			720.00	
WSO/BOT CONSULTATION LODGING	180.00			180.00	
WSO/BOT CONSULTATION MEALS	100.00			100.00	
SUBTOTAL	1,000.00	0.00	0.00	1,000.00	
WSCLC MEETING TRAVEL	15,120.00			15,120.00	
WSCLC MEETING LODGING	3,780.00			3,780.00	
WSCLC MEETING MEALS	2,100.00			2,100.00	
SUBTOTAL	21,000.00	0.00	0.00	21,000.00	
WSCLC STEPS AD HOC COMMITTEE TRAVEL	36,000.00	4,256.50	1,554.00	31,743.50	
WSCLC STEPS AD HOC COMMITTEE LODGING	9,000.00	844.48		8,155.52	
WSCLC STEPS AD HOC COMMITTEE MEALS	5,000.00	697.28	262.50	4,302.72	
SUBTOTAL	50,000.00	5,798.26	1,816.50	44,201.74	
ADMINISTRATIVE EXPENSE	9,980.00	221.86	162.74	9,758.14	
SUBTOTAL	9,980.00	221.86	162.74	9,758.14	
TOTAL LITERATURE COMMITTEE	88,100.00	9,799.44	4,658.66	78,300.56	

LITERATURE COMMITTEE					
ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
PERCENT OF LITERATURE COMMITTEE BUDGET		11.12%	5.29%		
PERCENT OF INCOME TO DATE		17.37%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

AD HOC COMMITTEE ON N.A. SERVICE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	2,160.00	118.15		2,041.85	
WSC MEETING LODGING	1,080.00	128.13	128.13	951.87	
WSC MEETING MEALS	600.00			600.00	
SUBTOTAL	3,840.00	246.28	128.13	3,593.72	
AD HOC COMMITTEE MEETING TRAVEL	15,120.00	2,782.10		12,337.90	
AD HOC COMMITTEE MEETING LODGING	8,100.00	866.12		7,233.88	
AD HOC COMMITTEE MEETING MEALS	4,500.00	437.39		4,062.61	
SUBTOTAL	27,720.00	4,085.61	0.00	23,634.39	
REGIONAL WORKSHOP TRAVEL	5,040.00	478.00	478.00	4,562.00	
REGIONAL WORKSHOP LODGING	1,260.00	2,350.00	500.00	(1,090.00)	
REGIONAL WORKSHOP MEALS	700.00	75.00	75.00	625.00	
SUBTOTAL	7,000.00	2,903.00	1,053.00	4,097.00	
ADMINISTRATIVE EXPENSE	3,540.00			3,540.00	
SUBTOTAL	3,540.00	0.00	0.00	3,540.00	
TOTAL AD HOC COMMITTEE ON N.A. SERVICE	42,100.00	7,234.89	1,181.13	34,865.11	
PERCENT OF AD HOC COMMITTEE ON N.A. SERVICE BUDGET		17.19%	2.81%		
PERCENT OF INCOME TO DATE		12.83%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

PUBLIC INFORMATION COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TODATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	2,250.00	655.00	405.00	1,595.00	
WSC MEETING LODGING	1,200.00	213.53	213.53	986.47	
WSC MEETING MEALS	700.00	65.00		635.00	
SUBTOTAL	4,150.00	933.53	618.53	3,216.47	
JAC MEETING TRAVEL	1,500.00	810.00	405.00	690.00	
JAC MEETING LODGING	600.00	197.12		402.88	
JAC MEETING MEALS	450.00	80.00		370.00	
SUBTOTAL	2,550.00	1,087.12	405.00	1,462.88	
WSO/BOT CONSULTATION TRAVEL	800.00			800.00	
WSO/BOT CONSULTATION LODGING	400.00			400.00	
WSO/BOT CONSULTATION MEALS	200.00			200.00	
SUBTOTAL	1,400.00	0.00	0.00	1,400.00	
NON N.A. EVENTS	6,500.00	3,248.46		3,251.54	
SUBTOTAL	6,500.00	3,248.46	0.00	3,251.54	
REGIONAL WORKSHOP TRAVEL	3,000.00	876.00	153.00	2,124.00	
REGIONAL WORKSHOP LODGING	700.00	77.59	77.59	622.41	
REGIONAL WORKSHOP MEALS	400.00	583.50	83.50	(183.50)	
SUBTOTAL	4,100.00	1,537.09	314.09	2,562.91	
REGIONAL LEARNING DAY TRAVEL/LODGING	1,500.00	552.95	552.95	947.05	
REGIONAL LEARNING DAY MEALS	500.00	46.50	46.50	453.50	
SUBTOTAL	2,000.00	599.45	599.45	1,400.55	

PUBLIC INFORMATION COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
ADMINISTRATIVE EXPENSE	1,500.00	164.10	95.79	1,335.90	
SUBTOTAL	1,500.00	164.10	95.79	1,335.90	
P.I. NEWS	2,000.00			2,000.00	
SUBTOTAL	2,000.00	0.00	0.00	2,000.00	
TOTAL PUBLIC INFORMATION COMMITTEE	24,200.00	7,569.75	2,032.86	16,630.25	
PERCENT OF PUBLIC INFORMATION COMMITTEE BUDGET		31.28%	8.40%		
PERCENT OF INCOME TO DATE		13.42%			

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

POLICY COMMITTEE

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
WSC MEETING TRAVEL	2,160.00	256.50	137.50	1,903.50	
WSC MEETING LODGING	1,080.00	256.26	256.26	823.74	
WSC MEETING MEALS	600.00	90.00	90.00	510.00	
SUBTOTAL	3,840.00	602.76	483.76	3,237.24	
JAC MEETING TRAVEL	1,440.00	412.00		1,028.00	
JAC MEETING LODGING	540.00	275.52		264.48	
JAC MEETING MEALS	300.00	71.00		229.00	
SUBTOTAL	2,280.00	758.52	0.00	1,521.48	
WSO CONSULTATION TRAVEL	1,080.00	568.00		512.00	
WSO CONSULTATION LODGING	270.00			270.00	
WSO CONSULTATION MEALS	150.00			150.00	
SUBTOTAL	1,500.00	568.00	0.00	932.00	
ADMINISTRATIVE EXPENSE	980.00			980.00	
SUBTOTAL	980.00	0.00	0.00	980.00	
TOTAL POLICY COMMITTEE	8,600.00	1,929.28	483.76	6,670.72	
PERCENT OF POLICY COMMITTEE BUDGET		22.43%	5.63%		
PERCENT OF INCOME TO DATE		3.42%			

Paid through 9/90
OK

WORLD SERVICE CONFERENCE 1990/1991
MONTHLY EXPENDITURE SUMMARY
AUGUST 1990

ITEM	AMOUNT BUDGETED	AMOUNT SPENT TO DATE	AMOUNT THIS MONTH	AMOUNT REMAINING	NOTES
TOTAL WORLD SERVICE CONFERENCE	424,900.00	65,762.10	25,957.66	359,137.90	
PERCENT OF WORLD SERVICE CONFERENCE BUDGET		15.48%	6.11%		
PERCENT OF INCOME TO DATE		116.59%			

see page 8 & 9

Difference
~~467.76~~
~~402.76~~

see also
1989-90
expenses.